

the  
balcony  
restaurant

FUNCTION PACKAGE 2025

functions available 7 days  
evening & day time events



## location

The Balcony Restaurant is located upstairs at number 287 Flinders Street Townsville City.

The heritage building has been the home of The Balcony Restaurant for over 40 years. The timber staircase takes you on & upwards to a relaxed space that ensures a unique & memorable experience unmatched in Townsville.

## function rooms

The Balcony has two function spaces :

### THE BALCONY ROOM

### THE MAGNOLIA ROOM

Further detail about each room including :  
HIRE CHARGES, NUMBER OF PEOPLE & TIMES can be found on next page of package

## payment

Card, Cash & Direct Deposit Accepted

### Bank Details :

BSB: 633000 Account: 137099669

Account Name : The Balcony Restaurant

Reference: Name or invoice number

### Card payments

Card payments incur a 1.5% surcharge.

This fee is charged by the merchant provider.

### Direct Deposit

If paying direct deposit food bill to be settled upon number confirmation prior.

### Payment Due

All bar tabs & food bills to be settled prior to OR on the evening.

If you are a business group & require a 7 day term please request prior.



## deposits & cancellations

### please be clear about our deposit policy

In order to secure your function we require a \$200 deposit.

### The deposit is non refundable and non transferable.

Once you have confirmed your booking we turn away other business, so if you cancel, your deposit is forfeited to help cover our lost revenue.

If we can re-book your date after you have cancelled, your deposit will be refunded in this instance.

## final numbers & payment info

Your final numbers, menu selection & final details are required :

**Weekend functions :** Wednesday prior

**Weekday functions :** 3 full weekdays prior

**NOTE :** You will be charged for the number of people you have confirmed for at this time as food is ordered & prepared accordingly.

Cancellations cannot be accepted after this cut off time. Shortfall in numbers will be charged at confirmed price per head.

Food may not be purchased from external source with exception of cake to celebrate the occasion.

## beverages & bar tabs

We are a fully licensed venue.

Beverages can be purchased as individual sales or a bar tab.

If you opt for bar tab simply advise us of \$ limit & items to include.

We will monitor and liaise with you on the evening.

A drinks price list can be supplied on request. Drinks prices are subject to change in line with CPI price rises.

## dietary requirements

We can cater for dietary requirements.

We will require this information at the time of final number & menu confirmation.

If dietary requirements are not passed on in advance & we need to make additional meals on the evening, additional charges will apply to cover our food costs

## room set up : canape

3 high bars in centre of room with stools & cloths.

Perimeter of room regular tables & chairs

## room set up : sit down meals

Tables are set with tablecloths, water glasses, cutlery, serviettes & salt & pepper shakers

**No cloths are supplied with casual order on night menu.**

**We can supply a clothed cake & gift table if required.**

### additional equipment

Photo Green Wall \$120 (2.4w x 1.8 h)

Round Photo Green Wall \$80 (1.5m d)

Additional Cloths \$12 each cloth

## bar & kitchen times

Bar :Our bar closes at 11pm for evening functions with all patrons to vacate premises by 11.30pm.

Kitchen : our kitchen closes at 8.30pm. If you require food service later additional charges of \$55 per hour, per chef applies.

## entertainment & music

The restaurant is equipped with sonos music system. You can play your own music from your device with wifi or our playlist is available.

You are welcome to source your own music eg jukebox, live entertainment or karaoke

## decorating

You are welcome to supply your own decorations for your function.

Flowers, balloons & wall hire work best in our space.

We **DO NOT ALLOW** : Small scatters, open flames, confetti, crepe paper or anything that will stain our cloths.

We **DO NOT ALLOW** things to be tied to our chairs or light fittings.

Please discuss time to decorate :

We recommend between 1.30pm & 2.30pm.

Note : No staff are on premise from 2.30pm until 6.15pm. Additional charges apply if staff are required to stay back or return early for your decorating needs: \$45 per hour / per member

## damage, theft & excessive cleaning

If there is any theft/damage to the room/ restaurant equipment/property, or if the room requires unreasonable, excessive cleaning, the deposit will be held to cover costs incurred. If the costs exceed the deposit an invoice will be forwarded to you to cover the cost of loss, repair or clean.

## slideshow

Our function rooms are equipped with a smart TV

You can bring a laptop to run slideshow via HDMI cable or a USB

## confirmation

please read terms & conditions , upon confirmation is it accepted that you have read & agree to them.

Thank you for your enquiry

## balcony room

### evening events

We require a minimum of 30 paying adults for evening events in Balcony Room. We can accommodate up to 80 guests in Balcony Room.

#### available time slot:

6.30pm to 11.30pm. Doors open at 6.15pm for 6.30pm start. Bar closes 11pm. Guests are required to vacate premises no later than 11.30pm

#### booking duration:

Up to 5 hours

#### hire charges:

40 guests or over	No hire charge
If numbers drop below 40 guests	\$200 hire charge
If numbers drop below 30 guests	\$300 hire charge
If numbers drop below 20 guests	\$400 hire charge
If numbers drop below 10 guests	\$500 hire charge

The hire charge applies to the number of people who turn up to the event.. The amount of food ordered is irrelevant to the hire charge.

### day events during trading hours

You are able to book large group bookings during trading hours. Trading hours are between 8am and 2pm. We close at 2.30pm daily. It is a shared space during trading hours unless your group is over 40 people.

#### available time slot:

2 hours up to 20 people | 2.5 hours over 20 people

### afternoon event after trading hours

We require a minimum of 30 paying adults for afternoon after trading hours

#### available time slot:

3 hours booking duration | 2.30pm to 5.30pm

#### hire charges for afternoon after trading hours:

40 guests or over	No hire charge
If numbers drop below 40 guests	\$200 hire charge
If numbers drop below 30 guests	\$300 hire charge
If numbers drop below 20 guests	\$400 hire charge
If numbers drop below 10 guests	\$500 hire charge

The hire charge applies to the number of people who turn up to the event as we staff your event accordingly. The amount of food ordered is irrelevant to the hire charge.

## magnolia room

### evening events

We require a minimum of 20 paying adults for evening events in Magnolia Room. We can accommodate up to 30 guests in Magnolia Room.

#### available time slot:

6.30pm to 11.30pm. Doors open at 6.15pm for 6.30pm start. Bar closes 11pm. Guests are required to vacate premises no later than 11.30pm

#### booking duration:

Up to 5 hours

#### hire charges:

30 guests	\$200 hire charge
If numbers drop below 30 guests	\$300 hire charge
If numbers drop below 20 guests	\$400 hire charge
If numbers drop below 10 guests	\$500 hire charge

The hire charge applies to the number of people who turn up to the event The amount of food ordered is irrelevant to the hire charge.

### day events during trading hours

We offer exclusive use of this room for groups of 20 or more people with no hire charge. If numbers drop below 20 we seat other customers there if required or you can opt to pay relevant hire charge for exclusive use.

Please note exclusive use means no other customers are seated in the room with you. The Magnolia Room is part of our building and other customers use the room to enter & exit the building. You are NOT PERMITTED to lock our other customers out.

#### available time slot:

9am to 11.30am OR 12pm to 2.30pm

#### booking duration:

2 hours up to 20 people | 2.5 hours over 20 people

#### hire charges:

Between 20 guests & 30 guests	No hire charge
If numbers drop below 20 guests	\$200 hire charge
If numbers drop below 14 guests	\$400 hire charge
If numbers drop below 10 guests	\$500 hire charge

### afternoon event after trading hours

We require a minimum of 30 paying adults for afternoon after trading hours

#### available time slot:

3 hours booking duration | 2.30pm to 5.30pm

#### hire charges for afternoon trading hours:

30 guests or under	\$300 hire charge
If numbers drop below 20 guests	\$400 hire charge
If numbers drop below 10 guests	\$500 hire charge

The hire charge applies to the number of people who turn up to the event. The amount of food ordered is irrelevant to the hire charge

## canape menu

### canape menu

**\$42.50 per person for minimum of 5 choices**

**additional choices an extra \$8.50 per choice, per person**

Southern fried chicken skewers (\*gf)

Arancini balls w herbed aioli dipping sauce (v)

Spicy meatballs

Mini focaccia pizzas (\*v)

Beef or chicken or vegetarian burger sliders

Crumbed haloumi w lemon aioli (\*v)

Feta on bruschetta bites (v, \*gf)

Vegetarian risotto boats (v,gf)

Crumbed Fish n chip boats

Thai green chicken curry boats (\*gf)

Salt and pepper calamari (\*gf)

### premium canape menu

**\$72.50 per head for minimum of 5 choices**

**additional choices an extra \$14.50 per choice, per person**

Panko Crumbed King Prawns w garlic aioli

Half Shell Scallops w gruyere bechamel & pancetta crumb

Eye Fillet Skewers w button mushrooms & rosemary & truffle oil (gf)

SA Oysters Kilpatrick (gf)

Beef Carpaccio en croute (\*gf)

Salmon Sashimi w whipped wasabi aioli & seaweed salad (gf)

Cherry smoked pork belly burnt ends (gf)

#### NOTE :

**We are unable to swap between canape menu & premium canape menu options**

#### DIETARY KEY :

(gf) gluten free items (\*gf) can be made gluten free pls advise

(v) vegetarian items (\*v) can be made vegetarian pls advise

## sit down dinner menu

### sit down menu

Sit down meals served as either:

Same meal for each guest with 1 choice from each course OR

Alternate drop with 2 choices from each course OR

Pre order in advance and have choice of all items from each course.

A pre order sheet can be supplied to you on request.

<b>Entree + Main + Dessert</b>	<b>\$85 per head</b>
<b>Entree + Main</b>	<b>\$70 per head</b>
<b>Main + Dessert</b>	<b>\$60 per head</b>
<b>Garlic Bread</b>	<b>\$10 per person with any of above</b>

#### Entree Choices:

##### Salt & Pepper Calamari

w cured lemon, cucumber & snow pea salad ,lemon oil & spanish onion vinaigrette (\*gf)

**Half Shell Scallops** w gruyere bechamel & pancetta crumb

**Pork Belly** w cider braised cabbage & apple sauce (gf)

**Mushroom & Parmesan Arrancini** w herb aioli dipping sauce (v)

#### Main Choices:

##### Eye Fillet

w wild mushroom demi glaze atop potato mash w sweet potato crisps & broccolini (gf)

##### Chicken Camembert

w spinach & semi dried tomato cream sauce, hand cut chips & garden salad (gf)

##### Coral Trout

w lemon dill sauce,hand cut chips & garden salad (\*gf)

##### Crispy Skin Salmon

w mash potato , asparagus, fried capers, hollandaise sauce, dill & lemon (gf)

##### Duck a l' Orange

crispy skin duck w mash potatoes, broccolini, sweet potato crisps & orange sauce (gf)

##### Haloumi, Pumpkin, Asparagus & Macadamia Salad

haloumi, pumpkin, asparagus, macadamia nuts & spanish onion on a mixed leaf salad w balsamic dressing (v, gf)

#### Dessert Choices

**Sticky Date Pudding** w butterscotch sauce & ice cream (v)

**Chocolate Brownie** w ice cream (\*gf, v)

**Apple Pie** w ice cream (v)

## order on night menu

### order on night menu

This menu is available to order on the night.

**We require a minimum of 30 paying adults for order on the night menu with minimum food spend of \$30 per person.**

If you do not end up with 30 paying adults with the minimum food spend on the night or your expected number of guests do not show up on the evening the relevant hire charges will apply

We ask that you are clear of this policy so there is no misunderstanding at the time of your event.

### hire charges:

40 paying adults or over order on the night	No hire charge
If less than 40 paying adults order on night	\$200 hire charge
If less than 30 paying adults order on night	\$300 hire charge
If less than 20 paying adults order on the night	\$400 hire charge
If less than 10 paying adults order on the night	\$500 hire charge

The hire charge applies to the number of people who turn up on the evening and order the minimum required food spend.

### bread

feta on bruschetta 2 pieces **\$17**

garlic bread 4 pieces **\$14**

### main

**chicken risotto \$35**

chicken, pumpkin, spinach & mushroom risotto w shaved parmesan (gf, \*v)

**salt & pepper squid \$35**

shoe string squid w chips, garden salad & house made tarare sauce (\*gf, df)

**rib fillet steak 300g \$45**

w mash potato, wild mushroom demi glaze, sweet potato crisps & truffle oil

**crispy skin salmon \$40**

grilled salmon served on mash potatoes w asparagus, fried capers, hollandaise sauce, dill & lemon wedges (gf, \*df)

**chicken & pear salad \$35**

grilled chicken breast on a pear, prosciutto, spanish onion & rocket salad w blue cheese & macadamia dressing

**battered coral trout \$35**

beer battered trout w chips, garden salad & house made tartare sauce

### dessert

**chocolate brownie** w ice cream (gf) \$15

**apple pie** w ice cream \$15

**sticky date pudding** w butterscotch sauce & ice cream \$15

## day time menu options

### regular menu

You can order from our regular restaurant menu

Our current menu can be found on our website [www.thebalconyrestaurant.com.au](http://www.thebalconyrestaurant.com.au)

You can order on day or pre order

A pre order sheet can be supplied on request.

### high tea

High Tea menu is available 7 days

Bookings are essential

The High Tea Menu can be found on our website [www.thebalconyrestaurant.com.au](http://www.thebalconyrestaurant.com.au)

### morning or afternoon tea platters

\$40 per person for minimum of 4 choices

additional choices an extra \$10 per choice, per person

Bacon & Egg Sliders w hash browns (\*gf, \*v)

Granola Cups w berries & mascarpone (v)

Avocado on Sourdough Bites (\*gf, v)

Scones w Jam & Cream (v)

Chocolate Brownies (v, gf)

Mixed Mini Pies & Sausage Rolls

Spinach & Feta Pastries (v)

Mini Quiche (\*gf, \*v)

Pumpkin & Mushroom Risotto (gf, v)

Feta on Bruschetta Bites (\*gf, v)

Burger Sliders w chips - Beef or Chicken or Vegetarian

Pumpkin, Feta, Asparagus & Macadamia Salad - Chicken or Vegetarian